

### Legal Notice

The City of Waveland intends to employ a consulting engineering firm to provide engineering services utilizing a Lump Sum/Firm Fixed Price contract for Preliminary Engineering, Construction Engineering and Inspection for the Waveland Avenue Sidewalk Improvements Project. Project No. STP-9137-00(003)LPA/107183-701000 City of Waveland, Hancock, County.

Consulting engineering firms interested in providing these services may so indicate by furnishing the Local Agency **seven (7) copies** of an Expression of Interest which should consist of the following:

1. A cover letter specifying the name and complete description of project, the name of the project manager, and the location and address of the office to be assigned the majority of the work;
2. A resume for each principal member, the project manager, and employee(s) of the firm anticipated to be assigned to the project. Also, provide an organizational chart and list each person's experience and qualifications, including proof that the Project Manager is licensed as a Mississippi Professional Engineer and that the firm has met state licensure and certification requirements\*;
3. Proof the firm has attended and received certification through MDOT for the Project Development Manual Training for Local Public Agencies.
4. A description of similar type work completed during the past five (5) years which qualifies the consultant for this work; the cost and schedule completion (or actual completion) of this work.
5. A response containing the information upon which the consultant will be evaluated; and,
6. Part II of Standard Form (SF) 330, Architect-Engineer Qualifications. This Form can be obtained at <http://sp.mdot.ms.gov/Consulting%20Services/Information/LPA%20Consulting%20Services%20Information/Consultant%20Operating%20Procedures%20for%20Professional%20Services/SF-330,%20Part%20II.pdf>

The City of Waveland will evaluate the Expressions of Interest based on the following factors listed in their relative order of importance:

1. Location of Corporate Office – 10%
2. Qualifications – 25%
3. Experience with Similar Projects – 25%
4. Capacity for Performance – 20%
5. Technical Staff – 20%

The City of Waveland reserves the right to select one (1) consultant or select a short list of consultants from whom more information will be required. The LPA reserves the right to reject any and all Proposals, discontinue Contract execution, and/or request additional information with any party at any time prior to final Contract execution.

To be considered, all replies must be received by 2:00 p.m., Tuesday, October 21, in the Office of the City Clerk, 301 Coleman Ave, Waveland, MS 39576. Proposals will be opened and taken under advisement until they can be reviewed and recommendation made.

This Legal Notice will appear in the Clarion Ledger on September 30 and October 7, 2015, along with the Sea Coast Echo September 26 and October 3, 2015.

\*Miss. Code Ann Sections 73-13-1 through 73-13-45 (1972) (as amended) govern the practice of engineering in Mississippi. Firms are encouraged to contact the Mississippi Board of Licensure for Professional Engineers and Surveyors at (601) 359-6160 to insure that individuals and firms are qualified to offer and provide services in the State of Mississippi. The Board's web address is [www.pepls.state.ms.us](http://www.pepls.state.ms.us).